**ESAP input on new allowable work search activities**

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| **Work Search Activity** | **How might this be documented?** |
| Complete an account on WorkSourceWA.com and search for job openings | Account creation recorded in ETO; link to or screen shot of the WSWA job posting |
| Upload a resume to WorkSourceWA.com and make searchable to employers | Might be able to verify in ETO or can provide screenshot |
| Participate in any in-person workshop sponsored by a local WorkSource center | Documented in ETO |
| Participate virtually/remotely in any local or statewide on-line workshop sponsored by WorkSource | Documented in ETO |
| Research conducted on a specific occupation or occupations of interest in O\*Net On-Line | Link to or screen shot of the occupational information in O\*Net On-Line |
| View a YouTube video related to a topic comparable to one represented as a WorkSource workshop (e.g., resume writing, interviewing skills, etc.) | Link to or screen shot of the YouTube video’s launch site. |
| Research a specific occupation of interest through Washington’s Career Bridge site. | Link to or screen shot of the occupational information on the Career Bridge site. |
| View the *Labor Market Info – Website Navigation Intro* video on YouTube | Link to or screen shot of the video. |
| Research county-level labor market information, including occupational demand/decline lists and industry employment projections, on ESD’s Labor Market Info page. | Link to or screen shot of the main county LMI page |
| Establish account with on-line job search site (e.g., Indeed, LinkedIn, Glassdoor, CareerBuilder, Monster, Google Careers) and search for job openings | Link to or screen shot of page showing successful account creation and specific job opening. |
| Register with a permanent placement agency, recruiter, or headhunter service | Link to or screen shot of the page documenting registration. |
| Sign up for the services of a private career coach | Link to or screen shot of the contract/agreement |
| Conduct an in-person or virtual/remote mock interview with a WorkSource career coach | Documented in ETO |
| Meet with a WorkSource career coach to inquire about Title I services | Documented in ETO |
| Meet with a WorkSource specialist for job search assistance | Recorded in ETO |
| Participate in an in-person or virtual/remote job shadowing | Letter or e-mail from shadowed individual |
| Participate in an in-person or virtual/remote informational interview with an employer | Letter or e-mail form interviewed employer |
| Participate in a general job club sponsored by WorkSource | Attendance recorded in ETO |
| Participate in an industry/occupation specific job club sponsored by WorkSource | Attendance recorded in ETO |
| Participate in a private/community job club | Letter or e-mail from job club lead or sponsor |
| Complete an on-line interest inventory (e.g., Strong, My Next Move, Myers/Briggs) | Link to or screen shot of inventory results |
| Complete ACT WorkKeys assessment | Link to or screen shot of assessment results |
| Prepare a 30-second “elevator speech” | Screen shot or attached document of the product |
| Participate in an in-person or virtual/remote job fair sponsored by WorkSource | Documented in ETO |
| Participate in an in-person or virtual/remote job fair sponsored by a private/community entity | Letter or e-mail from job fair representative |
| Participate in an in-person or virtual/remote employer hiring event sponsored by WorkSource | Documented in ETO |
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