**Membership Applicant Information/Application Process**

The Governor’s Committee on Disability Issues and Employment (GCDE) is now recruiting to fill vacancies for 2020. The committee is made up of 27 members appointed by the Governor to serve one- to three-year terms.

**We accept applications throughout the year, but we’ll consider only applications received by September 30, 2019, for a 2020 appointment.**

**Requirements**

The Executive Order (EO-87-08) that established the GCDE includes specific membership requirements:

* The chairperson and members of the committee shall be appointed by the Governor.
* At least 50 percent of new members shall be people with a disability. Up to 10 percent of full committee members may be family members of people with a disability or advocates or professionals.
* Members shall be selected to represent a wide variety of physical, mental or sensory disability characteristics. Geography, occupation, sex, age, socio-economic status, other minority memberships and diversity of viewpoints will also be considered.

Thank you for wanting to serve the disability community through the GCDE. If you have questions, please contact Elaine Stefanowicz, Program Coordinator, at 360-902-9362 or email [estefanowicz@esd.wa.gov](mailto:estefanowicz@esd.wa.gov).

Sincerely,

cid:image001.png@01D2CE5D.6F8EB6F0

Mandeep Kaundal

GCDE Chairperson

[kaundms@dshs.wa.gov](mailto:kaundms@dshs.wa.gov)

**How to apply**

1. Apply to the Governor’s Boards and Commissions office at [*Application for gubernatorial appointment to a board or commission*](https://fortress.wa.gov/es/governor/boardsapplication).

* GCDE is not listed in the Select Board drop-down menu, type our full name: Governor’s Committee on Disability Issues and Employment.
* In the *Memberships in professional, civic…* and the *Community service/volunteer activities* boxes, include any experience you have as a person with a disability or your involvement with organizations that serve people with disabilities. You have limited space, so be precise.

1. Contact Elaine Stefanowicz at [estefanowicz@esd.wa.gov](mailto:estefanowicz@esd.wa.gov) to receive a digital or paper copy of the Committee’s Supplemental Questionnaire. Email the completed form to Elaine by September 30, 2019, or send by U.S. Mail to:

Elaine Stefanowicz

GCDE

PO Box 9046

Olympia, WA 98507-9046

360-902-9362

**What happens next?**

* After the close of recruitment, Membership Subcommittee members will select applicants for interviews and contact you if you’re selected.
* After the interview, subcommittee members will contact your references and meet to discuss findings. Subcommittee members will make their recommendations to the Boards and Commissions office.
* If you are selected for consideration and are currently employed, the GCDE will send a letter to your employer asking if you have time to commit to the Committee in addition to your job duties.
* The Governor will make the final appointments.
* The goal of the GCDE is to have new members appointed by the Governor by Jan. 1, 2020.

**About serving on the committee**

Currently, committee members meet:

* In person at subcommittee meetings; and
* By conference calls and webinars; and
* At three in-person meetings of the full committee, usually held in the Olympia-Lacey area.

The GCDE has four standing subcommittees. New members usually choose to serve on one or two subcommittees that interest them. The GCDE chairperson makes final decisions about subcommittee appointments based on the needs of the subcommittees.

Subcommittees meet every six to eight weeks and more often if necessary to complete projects.

The Governor has asked Boards and Commissions not to travel without prior approval from the Office of Financial Management, although exceptions have been made.