



# PAID FAMILY & MEDICAL LEAVE

## MARCH 13, 2018

### ADVISORY COMMITTEE MEETING MINUTES

<b>Paid Family &amp; Medical Leave Advisory Council</b>			
<b>Meeting</b>	<b>Date: March 13, 2018</b>	<b>Time:</b> 9:00 a.m. to 12 p.m.	<b>Location:</b> ESD 640 Lacey, Park Place A & B Conference Room
<b>Attendees</b>	Department Representative: Cami Feek, Paid Family and Medical Leave Director Employer’s Interests Representative: Bob Battles Employer’s Interests Representative: Christine Brewer Employer’s Interests Representative: Julia Gorton Employee’s Interests Representative: Samantha Grad Employee’s Interests Representative: Maggie Humphreys Employee’s Interests Representative: Joe Kendo Employee’s Interests Representative: Marilyn Watkins  Guests Employment Security Department Policy & Rules Manager: Matt Buelow Employment Security Department Rules Coordinator: Adrienne Stuart		
<b>Members Absent</b>	Employer’s Interests Representative: Tammie Hetrick Paid Family and Medical Leave Act Ombuds: TBD		
<b>Scribe</b>	Tarissa Robbins		

### Welcome and Introductions: Cami Feek, Paid Family and Medical Leave Director

- Introduction roundtable of those present.
- Discussed previous meeting minutes – approved to be posted

### Communications Update: Clare DeLong, Communications Manager Paid Family and Medical Leave

Key things on Public Comment Portal and ESD Website

- Walk thru of ESD Website and Portal
- Outreach update, Media/Ads
- Website: Posted resources, FAQ employers/employees, draft rules
- Voluntary Plan
- Survey – Clare to post survey to website; encouraged to share and take survey
- Small business survey specific to the rules writing process –



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Adam Lind explained in more detail what the survey entails – large and small employers – **small business impact economic study**

- Branding effort

Committee suggested: Ads/messaging campaign from ESD helpful for employers/employees to help get concept out and encourage why it's a good thing;

- Confusion on PFML and sick leave, timeline, message in a positive not a negative way; get people excited for the program

#### **Policy Update: Matt Buelow and Jason Barrett**

- Discussion of Rules – Rule Making Timeline
- Online portal – able to provide comment if cannot attend in person
- Christine Brewer – Suggests minimum of every phase to hold meeting in East side and West side of state

Samantha Grad – Send Rulemaking meetings calendar invites to Advisory Committee meeting  
Copy of transcripts and link of where they are posted given to advisory committee meeting so they can distribute

#### **General Program Updates: Cami Feek, Director**

- Technology  
Successful Vendor – Portal and Integration; Deloitte Staffing – over 40 FTE employees
- Hired Carla Reyes, Operations manager - start date 04/01/2018
- Career Fair/Hiring Fair  
Seven technical positions hired
- Policy positions
- Communications positions
- Project Management (PMO)

Christine Brewer – Question for Cami Feek - How many FTE totals and talk through timeline for claims staff?

Resource plan to ramp up claims portion, will start hiring in April/May and train

Tour of Paid Family and Medical Leave space in 640 Woodland Square Loop SE